



To all Members of the Employment Committee

A meeting of the Employment Committee will be held in Warren Room, Lewes House, 32 High Street, Lewes on 15 February 2010 at 10:00 which you are requested to attend.

The venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

5 February 2010

John Crawford
Chief Executive

Agenda

1 Minutes

To approve the Minutes of the meeting held on 12 October 2009

Attached Documents:

[Minutes](#)

2 Apologies for Absence/Declaration of Substitute Members

3 Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct

4 Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4(b)) of the Local Government Act 1972

5 To deal with written questions from councillors pursuant to Council Procedure Rule 11.3 (page D8 of the Constitution)

6 Whistleblowing Policy and Anti Fraud and Corruption Strategy

To consider the Report of the Head of Business Services

Attached Documents:

[Whistleblowing Policy and Anti Fraud and Corruption Strategy - Report \(revised version\)](#)

[Whistleblowing Policy and Anti Fraud and Corruption Strategy - Appendix A](#)

[Whistleblowing Policy and Anti Fraud and Corruption Strategy - Appendix B](#)

7 Grievance Procedure

To consider the Report of the Head of Business Services

Attached Documents:

[Grievance Procedure - Report](#)

[Grievance Procedure - Appendix A](#)

8 Time To Train Procedure

To consider the Report of the Head of Business Services

Attached Documents:

[Time To Train Procedure - Report](#)

[Time To Train Procedure - Appendix A](#)

9 Sickness Absence

To consider the Report of the Head of Business Services

Attached Documents:

[Sickness Absence - Appendix A](#)

10 Time Off for Trade Union Duties and Activities

To consider the Report of the Head of Business Services

Attached Documents:

[Time Off for Trade Union Duties and Activities](#)

11 Pay Award 2010/11

To receive the Report of the Head of Business Services

Attached Documents:

[Pay Award 2010/11](#)

12 HR Benchmarking

To receive the Report of the Head of Business Services

Attached Documents:

[HR Benchmarking](#)

Exclusion of the Public and Press

To consider, under Section 100(A)(4) of the Local Government Act 1972 (as amended), excluding the public and press from the meeting during the discussion of Item 13 on this Agenda as there is likely to be a disclosure of exempt information as defined in paragraph 4 of Part 1 of Schedule 12A of the Act.

13 Consideration of Matters Raised by the Employees' Side

14 Date of Next Meeting

For further information about items appearing on this Agenda, please contact Trevor Hayward at Lewes House, 32 High Street, Lewes, East Sussex, BN7 2LX.
Telephone Lewes (01273) 484122.

Distribution:

Councillors T M Hawthorne (Chair), J H Freeman, J M Harrison-Hicks,
D O Rogers, H J F Sheppard

Employees' Side: Mr M Connolly, Mr P Demetriou, Mr G Purdye, Mrs L Plant, Mr T
Watson